## **APPENDIX 1**

## **EXCERPT FROM THE LONDON BOROUGH OF TOWER HAMLETS CONSTITUTION**

## 3.3.8 Human Resources Committee Terms of Reference

**Membership:** Seven Members of the Council. Up to three substitutes may be appointed for each Member

Functions		Delegation of Functions
1.	To determine major policy on the terms and conditions on which staff hold office within allocated resources.	No delegations
2.	To establish a sub committee to consider any proposal to discipline and/or dismiss the Head of the Paid Service or a statutory or non statutory chief officer or deputy chief officer in accordance with the Officer Employment Procedure Rules set out in Part 4 of this Constitution.	
3.	To agree any negotiated settlement, in relation to a senior executive in circumstances which do not amount to a dismissal, that may be proposed in accordance with the Council's Pay Policy Statement.	
4.	To establish an Appointments Sub Committee to consider the appointment of the Head of Paid Service and to make recommendations to the Council on that appointment.	
5.	To determine the criteria for the appointment of statutory and non statutory chief officers and deputy chief officers for the Appointments Sub-Committees established from time to time to consider such appointments.	

Three Members of the Committee